



# **County of Bernalillo**

## **State of New Mexico**

### **Purchasing Department**

One Civic Plaza, NW, 10th Floor

Albuquerque, New Mexico 87102

Office: (505) 468-7013 Fax: (505) 468-7067

[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)

DATE: May 10, 2013

TO: All Prospective Bidders

FROM: Phillip B. Lee, Purchasing Administrator, Purchasing Department

RE: Request for Bid (RFB) #0054-13-PL, Sandia Heights Monitoring Well Drilling

### **LETTER OF INTEREST**

The Bernalillo County Purchasing Department on behalf of the Public Works Division Natural Resources Department is currently requesting sealed bids from prospective bidders for drilling services for the Sandia Heights Monitoring Well Drilling.

A non-mandatory pre-bid meeting will be held at 10:30 a.m., local time on Wednesday May 15, 2013, at the Bernalillo County Public Works Division, 2400 Broadway SE, Building N, Conference Rooms A and B, Albuquerque, New Mexico, 87102. Attendance of the non-mandatory pre-bid meeting is not a prerequisite for submission of a Bid.

Sealed bids must be received no later than 2:00 p.m., local time, Friday May 24, 2013, and addressed to the attention of the Purchasing Department, Bernalillo County, Public Works Division, 2400 Broadway SE, Building N, Front Desk, Albuquerque, New Mexico 87102. Delivery of bids is the sole responsibility of the bidder. The Purchasing Department will date and time stamp the sealed envelope upon receipt. A public opening and reading of Bids received will begin immediately following the 2:00 p.m. deadline in Conference Rooms A and B.

For registered vendors, pertinent RFB documents, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are encouraged to register at no cost through the County's purchasing website, [www.bernco.gov/purchasing](http://www.bernco.gov/purchasing). Vendors are also welcome to contact Phillip B. Lee, Purchasing Administrator or by e-mail [plee@bernco.gov](mailto:plee@bernco.gov) to request a hard copy document at a cost of 50 cents per page. This RFB is issued by the Purchasing Department on behalf of the Public Works Division in accordance with the provisions of Sections 13-1-103 through 13-1-110 NMSA 1978. The Purchasing Department is the only organization who is authorized to make copies or distribute this RFB on behalf of the County.

Last day for the County to receive questions is the close of business (5:00 p.m. local time) Friday May 17, 2013. Questions can be submitted to the County Purchasing Department, attention Phillip B. Lee, Purchasing Administrator, either via telephone at 505-848-1550, or fax 505-848-1510, or preferred at e-mail: [plee@bernco.gov](mailto:plee@bernco.gov).

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